

Cartmel Peninsula Local History Society

Guidelines For Authors

The Society publishes articles from members and is keen to encourage members to conduct research on matters of local interest. The Society has a Newsletter, a Website and Transactions, and the society may also publish booklets too.

The Newsletter is published 3 times a year, in February, June and October and accepts short articles, reports of lectures and visits, and other news. There is a word limit of approximately 1000 words plus images. For longer articles, a summary or extracts from the article will be published and the full article will be published on the **Website**. Members may also submit progress reports on their research or interim findings. Occasionally the Newsletter has a theme to encourage members to submit articles for the Special Edition.

The **Website** is usually the medium for the longer / full research articles.

“Transactions of the CPLHS” is a booklet published annually by the Society. It includes a selection of the *Research Articles* favouring those with original research and noted sources selected from those published in the Newsletter or on the Website during the previous year. The Editor selects the articles, with the help of committee. Interim research articles or news items will not normally be chosen for Transactions.

There is no specification for the format for articles, although members may wish to consult the research articles on the website for hints if required.

Members are encouraged to cite / reference the sources used in the research for the article. These will always appear in the full document published on the **Website**. Editors of the Newsletter and Transaction may omit the citations.

Please include images, if possible, to enhance the document. However, please ensure that you have the right to publish the image.

Phil Rowland & Nigel Mills, Aug 2017